

Briggs, Caroline (2019) Increase your confidence and skills in creating accessible learning materials. In: Learning & Teaching Fest 2019, 3 July 2019, University of Cumbria, Carlisle, UK. (Unpublished)

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Designing for diverse learners on Blackboard

Always...

Always organise your module into meaningful sections with unique names.

Week 1

Week 2

Week 3

Organise related resources in files. Use meaningful names for files and resources.



Always use the default font in Blackboard. It is readable with enough contrast from the background.

Aa

Always copy and paste text into Blackboard via Notepad.



Always use Blackboard's integrated header styles.

<h1>

Always make important information easy to find. Highlight sections and use text styles to add emphasis.

Important info

Always write descriptive hyperlinks that can be understood out of context.

[Link to online resource](#)

Always add meaningful alternative (alt) text to all images.



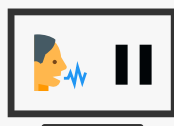
Always ensure all content can be navigated with a keyboard.



Always ensure video or audio resources have captions or transcripts available.



Always allow user control and navigation of all video and audio content.



Avoid...

Avoid using the same title for multiple sections or resources.

Module info

Module info

Avoid file names which give little information about the content.



Avoid copying non-standard fonts or colours into Blackboard. They can be hard to read and may introduce corrupt code.



Avoid copying directly from websites or Word documents as this can import corrupt code into your module.



Avoid the use of text size, all capital letters and layout as the only way to convey structure.

20pt, bold
HEADER

Avoid underlined words, italics and all capital letters for emphasis, headings or body text.

DON'T DO THIS

Avoid using uninformative links and never use "click here".

[click here](#)

Avoid the use of rich media content without providing a text alternative.



Avoid forcing control by use of a mouse or touch screen alone.



Avoid video or audio resources which do not have captions or transcripts.



Avoid embedding or linking to video or audio content which starts playing automatically.

